

Scheduling an Appointment Online through MavCONNECT

- 1. Go to www.mnsu.edu/mavconnect.
- 2. Click on Login.



3. Click on the Navigation (three lines) button and choose My Success Network.



4. Find the service (office) you want to meet with and click on Schedule. Choose College of

Social and Behavioral Sciences Advising Center.



5. Select the **Reason** for the appointment.

What do you need help with?								
Academic planning	Academic WarningProbation							
Add/change major or minor	Career/Internship/Graduate School Planning							
Course Withdrawal	Degree Audit Review							

6. Use the calendar and select a date for an appointment. Use the arrows to move to a new month if needed.

07/27	/18			· _	07/27/18		3	Friday, 07/27		
		,	July	201	3		\rightarrow	08:00 - 08:15 am Preska 103	15m	08:15 - 08:30 am Preska 103
Su	M	Ти	W	т	h	Fr	Sa			
1		3			5	6		09:20 09:45 am	15m	0.09:45 00:00 am
8	S	1	0 1	1			14	Preska 103	1511	Preska 103
15	1	3 1	7 1	8	19	20	21			
			4 2	5	26	27	28	09:00 - 09:15 am Depter 402	15m	© 09:15 - 09:30 am
29	3	3	1					Preska 105		Preska 105
Show group meetings					09:30 - 09:45 am Preska 103	15m	09:45 - 10:00 am Preska 103			
								10:00 - 10:15 am Preska 103	15m	10:15 - 10:30 am Preska 103

7. Select a time for the appointment and click "Continue"

Wha	t da	iy ai	nd ti	me v	vork	s for	r you?				
07/	27/18	3		÷	07/2	7/18		Friday, 07/27			16 available
•	_		Jul	y 201	18	-	→	08:00 - 08:15 am Preska 103	15m	 08:15 - 08:30 am Preska 103 	15m
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	9	30	51								
₽ Sł	Show group meetings					09:30 - 09:45 am Preska 103	15m	09:45 - 10:00 am Preska 103	15m		
				10:00 - 10:15 am Preska 103	15m	10:15 - 10:30 am Preska 103	15m				
								SHOW MORE TIMES			
BA	СК										CONTINUE

8. Confirm that the date/time/reason look correct for your request and add any **additional details that you** want to share with your advisor prior to the meeting. Click **Confirm** to request the appointment.

Does this look correct?	
Date and Time	Reason for Visit
Friday, July 27 08:15 – 08:30 am	Academic planning <u>Chance</u>
Change duration	If you want, tell us a little bit about what's going on so we can help
Location	
Preska 103	
	CONFIRM