***\*\* Use this as a template to write your contract on your word processor. Delete all instructions (including this one), and fill in the relevant items. This document must be typed. Do not fill this in by hand. \*\****

**INTERNSHIP LEARNING CONTRACT FOR**

 **(Student Name)**

**Agency Name:**

**Agency Address:**

**Agency Phone:**

**Supervisor Name:**

**Supervisor Title:**

**Supervisor phone**:  **Supervisor Email:**

How does the internship supervisor wish to be contacted? (Circle one)

Phone Email No Preference

**Length of internship** Hours

**STUDENT LEARNING GOALS**

**Goal 1:** *Write your first goal here.*

**Method:** *Write the method you will use to accomplish your first goal.*

**Evaluation:** Write in how you will keep track of your accomplishment of this goal. [Note, it is acceptable to say, “Keep a journal”]

**Goal 2:** *Write your first goal here.*

**Method:** *Write the method you will use to accomplish your first goal.*

**Evaluation:** Write in how you will keep track of your accomplishment of this goal. [Note, it is acceptable to say, “Keep a journal”]

**Goal 3:** *Write your first goal here.*

**Method:** *Write the method you will use to accomplish your first goal.*

**Evaluation:** Write in how you will keep track of your accomplishment of this goal. [Note, it is acceptable to say, “Keep a journal”]

**In addition to the work completed at the agency the student will participate in a course at MSU that will include journaling, professionalization activities and a final paper.**

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Faculty Internship Supervisor Signature Date

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Field Supervisor Signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Signature Date

1/2017